

**ARCO – YERINGTON
CORRECTIVE ACTION FORM**

CORRECTIVE ACTION REQUEST

NUMBER:

DATE:

To:

You are hereby requested to take corrective actions indicated below and as otherwise determined by you to resolve the noted conditions and to prevent it from recurring. Your written response is to be returned to the Originator noted below by **DATE**. Once completed copies will be distributed to the parties below.

Condition:

Reference Document(s):

Originator: NAME - ORGANIZATION _____

Date:

Copies: NAME – ORGANIZATION

Roy I. Thun – Atlantic Richfield Company

Rock J. Vitale - Environmental Standards, Inc.

Konstadina Vlahogiani - Environmental Standards, Inc.

Arco – Yerington Project File

Response:

Attest: NAME - ORGANIZATION _____

Date: _____

Approval (Once Completed): Rock Vitale - Environmental Standards, Inc. _____

Date: _____

Cause of Condition:

**ARCO – YERINGTON
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Corrective Action

Resolution:

Prevention:

Affected Documents:

Not Applicable

CA Follow-up (To be completed on the Next Scheduled Field Audit):

Corrective Action verified by: _____

Date _____: